

Approved guidelines for group outgoing form, for overnight stay outside the campus by the students, for trips/tours.

1. The performa need to be filled in common if more than 02 students are going out on a trip.
2. The duly filled and signed group outgoing slip along with supporting documents need to be submitted by the students to the Chief Warden Office at least 02 days before the scheduled departure for trip.
The late submission of the group outgoing slip will not be entertained.
3. The Supervisor/Warden/Chief Warden/Dean reserve the rights to cross verify the facts and ask for any documents viz. travel tickets, undertaking from parents on Aadhar ID etc.
4. In case of any false information filled in the form, the Supervisor/Warden/Chief Warden/Dean reserve the rights to deny the permission to leave the campus.
5. The copy of the final approval by the Dean need to be submitted by the students at the Chief Warden Office as well as at the main gate, before the leaving the campus.

NATIONAL INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH (NIPER) S.A.S. NAGAR

HOSTEL OUTGOING (IN GROUP) SLIP (FOR OVERNIGHT STAY OUTSIDE THE CAMPUS) (TO BE SUBMITTED AT LEAST TWO DAYS BEFORE DEPARTURE)

We the following students of NIPER request your kind permission to go out in group for which the details are given below.

Reason for going out in group				
Place of visit				
Complete address during stay				
Departure details		Return details		Duration of stay
Date	Time	Date	Time	
_____	_____	_____	_____	_____

Undertaking by the outgoing boarders:

We hereby undertake that (i) the information provided above is correct; (ii) that we shall be held responsible for any false information provided by us; (iii) that we are going out at our own risk; (iii) that we have informed our HoD/Supervisor/Department about our visit and the requisite leave has been duly approved; and (iv) that we have informed our parents/guardian and their permission has been taken.(v) In case of mishap during the group tour/trip, NIPER-SAS Nagar will not be held responsible.

S/N	Name of Boarder	Regn. No	Hostel & room number	Mobile number	Signature (Self)	Signature (Supervisor)
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Form Received date (In Chief Warden Office): _____ Sign: _____ (Chief Warden Office)

Warden/Chief Warden

Dean